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James A. Carder
Director
Division of Accounting

MEMORANDUM

TO: State Agencies

FROM: James A. Carder

DATE: January 5, 2004

RE: State Mileage Allowance FY 2005

The state mileage allowance for use of privately-owned automobiles on state business is the IRS standard mileage rate less three cents per mile. Any change to the state mileage allowance rate is effective July 1st of the year the IRS changes their standard mileage rate.

We have been notified that the IRS standard mileage rate for 2004 has been increased to 37.5 cents per mile. Thus, effective July 1, 2004, the new state mileage allowance rate will be 34.5 cents per mile. Please communicate this change to the appropriate personnel in your agency.